



# Town of Merrimack, New Hampshire

6 Baboosic Lake Rd · Merrimack, NH 03054 · [www.merrimacknh.gov](http://www.merrimacknh.gov)

August 3, 2015

## REQUEST FOR BID Lockers

Bids will be received by the Town of Merrimack until Friday, August 14 at 2:00PM to supply, deliver, and install thirty-three (33) lockers to the Police Department. Bids shall include delivery and installation with the following bid specifications and conditions:

The Town shall purchase thirty-three (33) lockers with the following specifications:

- Color shall be tan or gray, please specify color on bid form
- Dimensions: 18" W x 24"D x 72-84" H
- Each locker shall include one shelf, one coat rod, and one boot shelf.
- Each locker shall have a recessed handle for padlocks (not included)
- Lockers shall not include legs
- Lockers shall be delivered to 31 Baboosic Lake Rd, Merrimack NH
- Lockers shall be installed by winning vendor

Time and effort spent for bid preparation is the responsibility of the bidder. The act of submitting a bid is considered to be full acknowledgement that the bidder has inspected the sites and is familiar with the conditions. A walk through is scheduled for 10:00am on Tuesday, August 11, 2015.

Price shall exclude state and federal taxes not applicable to municipalities and shall include delivery to Town of Merrimack, Police Department, 31 Baboosic Lake Rd, Merrimack, NH.

Descriptive literature is to accompany each bid.

The Town reserves the right to reject any or all bids, to waive irregularities in the bids, and to accept the bid which best serves the interest of the Town.

Bids must be delivered to the Town of Merrimack Finance Department, 6 Baboosic Lake Rd, Merrimack, NH 03054 by the date and time specified above.

It is the bidder's responsibility to confirm the bid is received by the Finance Department by the date and time specified.

The Town of Merrimack's Purchasing Policy is available on the Town's website:  
<http://www.merrimacknh.gov/finance-department/pages/bid-opportunities>;  
a copy may be obtained by contacting the Purchasing Agent.

For additional information please contact Xenia Simpson, Purchasing Agent, at (603) 424-7075 or [xsimpson@merrimacknh.gov](mailto:xsimpson@merrimacknh.gov).



## TOWN OF MERRIMACK, NEW HAMPSHIRE

---

FINANCE DEPARTMENT  
6 Baboosic Lake Road  
Merrimack, NH 03054

Tel: 603-424-7075  
Fax: 603-424-0516

**Bid on Lockers**  
**Bid Form**  
*Due by*  
**2:00PM on Friday, August 14, 2015**

Set of 33 lockers, according to the Town's bid specifications,  
***Including delivery and installation:***

\$\_\_\_\_\_

Mfg & Model: \_\_\_\_\_ Color: \_\_\_\_\_

Delivery is guaranteed to be within \_\_\_\_\_ calendar days after receipt of purchase order.

Descriptive literature enclosed:    yes\_\_\_    no\_\_\_

The above bid is provided in accordance with the Town's bid invitation dated August 3, 2015, except as indicated below.

---

---

---

---

---

---

Bidder: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-Mail address: \_\_\_\_\_